

INTERNATIONAL TRAVEL SEMINAR SEMINAR TUITION FEE SCHEDULE (AIRFARE INCLUDED)

**CROATIA
APRIL 20-MAY 4, 2018**

**FORGING FORWARD: CROATIA'S ENTREPRENEURIAL LEADERSHIP THROUGH TURMOIL AND
TRANSITION**

**Accepted Seminar Scholars must submit non-refundable deposit
and signed Tuition Fee Schedule by November 1, 2017**

Save this completed form and email it to leadershipwisconsin@ces.uwex.edu

Name:

The following fees are associated with participating as a Seminar Scholar for the 2018 International Travel Seminar to Croatia:

Date Due	Amount
November 1, 2017 (non-refundable deposit)	\$1,035
December 1, 2017	\$1,035
January 1, 2018	\$1,035
February 1, 2018	\$1,035
March 1, 2018	\$1,035
Total	\$5,175

The \$5,175.00 in tuition that each Seminar Scholar pays includes the following:

- Flights (*Leadership Wisconsin reserves the right to select the best flight options for cost and seminar start/end times. We typically fly out of O'Hare International. We are unable to accommodate individual flight requests. If you have the need for a unique flight please contact us immediately to discuss possible options.*)
- Group meals designated on seminar agenda.
- Double occupancy lodging during the seminar. **If you prefer to have your own room there will be additional fee of approximately \$1,000.00 added to your final tuition payment** (*Note: the actual amount depends on contracted single room rates. This amount covers the single lodging for the entire seminar.*)
- Transportation during seminar hours. This may include taxi, bus, train, metro, and charter.
- Visas for countries included in seminar agenda.
- Pre- and post-seminar materials and coursework.
- Seminar materials and activities. (*Note: there may be optional activities that would be at your expense. These will be noted on the agenda.*)

The tuition fee does **NOT** include the following, which will be at your expense:

- Current passport (*Note: you are responsible for making sure that your passport is current by the time of seminar travel - see <https://travel.state.gov/content/passports/en/passports/FAQs.html> for guidelines on number of blank pages and 6-month validity rules*)
- Expenses related to traveling to and from the airport.
- Baggage fees.
- Airport parking fees.
- Meals designated as "on your own" on the itinerary.
- Incidentals.
- After-hours and/or optional activities and transportation during the seminar.
- Travel, accident or health insurance*

**Leadership Wisconsin does purchase basic travel insurance through Cultural Insurance Services International (via the University of Wisconsin System). Please contact us to learn more about that coverage so you can determine if you want to purchase your own additional coverage.*

Leadership Wisconsin

610 Langdon Street, Room 331, Madison WI, 53703

(608) 263-0817 * 711 for Wisconsin Relay

leadershipwisconsin@ces.uwex.edu • www.leadershipwisconsin.org

Payment Policy:

- Payments can be made via check (made out to “Leadership Wisconsin”) or credit card (there is a credit card processing fee of \$26 per each \$1,035 payment).
- Late or unpaid payments could impact your attendance at the seminar per Leadership Wisconsin's discretion.
- If you need to withdraw as a Seminar Scholar you are responsible for all payments on the payment schedule up to the date of your withdrawal.
 - You will be reimbursed any amount above the non-refundable deposit and expenses already incurred on your behalf.
 - You will maintain any existing value in airline tickets purchased in your name.

I _____, have read, understand and agree to this tuition fee schedule and payment policies.

Signature

Date

Leadership Wisconsin is part of University of Wisconsin-Extension. An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and American with Disabilities (ADA) requirements. Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Please do so as early as possible prior to the program or activity so that proper arrangements can be made. Requests are kept confidential.